



Art Education Association of Western Australia

RECORD OF EXTRAORDINARY MEETING

Como

Venue: Artspace

Friday 20th June 2008 6.40 – 9.10pm

Attendance: Lynda Kuntjy, Patricia Cestrilli, Janet Hummerston, Olga Mawhinney, Carmen Stewart.

Apologies: Gen Baker, Sarah Hannah, Leslee Rowlands, Anita Ganz.

1. Record of minutes from previous meeting tabled – amended – should read
Carmen thanked Lynda for organising BHD and the TAFE students for the logo change.

2. Business arising from previous meeting

- Wine for opening night

Action: Committee members asked to research good quality wine/deals for 1st Love, report back at next meeting

2. Maintaining Policies

- Decisions are being made on expenditure in consultation with committee members to maintain transparency and appropriately manage limited Art Ed funds
- President has been attending the various sub committee meetings in order to better understand the structure of Art Ed WA, hence the creation of the association overview chart
- The enthusiasm and hard work of all committee members is recognised and greatly valued, in particular the Publications committee's difficult task of sourcing material for the Art Ed publication; members need to be more forthcoming in providing material for publication

3. Expenditure decisions

- **First Love Entry form** –
 - discussion regarding whether it should be printed or on-line
 - to be used to promote exhibition as well as membership – a recruitment activity encouraging participation, networking, it may or may not generate income!
 - \$225 – 500 full colour copies folded 115gsm
 - \$240 – 500 full colour copies folded 150gsm } trade discount until 30th June

Action: President to get quote for printing black and white copies

- Due to the need of having these printed with time for postage etc the following motion was passed and accepted

Motion: (Lynda Kuntjy) entry forms be printed at the trade discount price \$225 – 500 copies (seconded – Carmen Stewart)

Motion: (Carmen Stewart) A second entry be included with the journal (seconded by Trish Cestrilli) motion passed and accepted

Action: Lynda to make changes to entry form and engage Brendan Hibbert Design to print

- **Letter to accompany entry form** – revised wording with minor changes; will be included with the donated canvases

Action: Lynda to make amendments

- **Catering First Love** – Discussion; in order to cut back on expenditure the following motion was passed and accepted

Motion: (Trish Cestrilli) Limit catering to cheese and biscuits (seconded by Janet) motion passed

Action: Carmen to purchase the above at Kailis Fremantle and committee members asked to provide empty platters/trays from home

- **Art Ed Publication** –

- Discussion - quotes needed for printing the publication; \$3,000 printing and layout budget
- We can afford only one full colour issue; discussion as to whether it could/should be on-line or whether a second black and white edition be printed. Decision pending receipt of quotes

Motion: (Janet) Considering the hard work that has already gone into the compilation of the Art Ed publication, a budget equivalent with last years publication expenditure plus 10% be allowed for the publication (seconded by Olga) motion passed

- Due to the costs we recommend that only one journal is published in colour and further discussion with the publication committee is engaged in order to discuss other journal options

- **Art Ed Website** –

- Discussion confirming the need to raise the profile of Art Ed WA via the website; recognition of Pauline O'Brien's invaluable, excellent service over many years in this regard; the need to include Pauline and one other member in the implementation of the new website with the intention of easing the burden for the website maintainer
- Brendan Hibbert to interface with hosting company; \$150 already paid for website template, will be an additional cost for making the site secure ie member log in

Motion: (Carmen) Upgrade the existing website and pay an additional \$70 to upgrade the hosting status to enable 'Wordpress' to be installed (seconded by Trish) motion passed

- **New Membership Forms** –full colour submissions from graphic design students Central TAFE viewed (approx 12), excellent standard of work; decision to go with the design that includes colour pencils on the front, pending the legality of the image ie copyright
Action: *Lynda to inform BHD of committee's choice and concerns re copyright as well as whether the dark brown/maroon background on the back could be changed in order for the Art Ed logo to be more legible*

Motion: *(Carmen) To expedite the process and have the membership forms printed (500 copies) - we will review (via email) refinements online rather than holding another meeting. Final membership form will be decided via email correspondence (seconded by Lynda) motion passed*

4. Other Business

- Donated canvases – discussion; completed canvas to be available for sale at the First Love exhibition for \$10.00, proceeds to go to charity – to be advised
- Promote members skills – discussion about select members attending PD and then holding workshops to disseminate their newly learnt skills and knowledge
Action: *Trish and Janet to check postage costs for sending canvases to members.*

Meeting closed at 9.10pm