



Constitution Rewrite Sub Committee Meeting
Monday 3 May, 2010
Pauline's house, East Fremantle
4.00 – 6.00pm
Record of Meeting

Attendees: Pauline O'Brien, Ilsa Bennion

Apologies: Ana Nail

Business

1) Establish role definition of this sub committee

- a) Using the draft Role Definition for the Constitution Rewrite Sub Committee drawn up by Pauline as the Convenor, we reached a common understanding of procedures including writing and distribution of minutes and Ilsa to present a report to and lead relevant discussion at the following Management Committee Meeting and agreed that the proposed timeline was a feasible one. See attached Role including timeline.

2) Familiarise new members with Draft DoCEP rules as our guideline

- a) Using the Instruction Sheet 'Checklist II' we identified those points already established last year as needing to be included ie all of Rules 1 - 25
- b) Further queries on Rules 1 – 4
 - i) Rule 1. Choice of vocab esp the use of President/Chairperson; VPres/ V/Chairperson
 - ii) Rule 4d&e. selection of Association powers and
 - iii) Rule 2. re: aligning our membership and financial years eg: Feb 1 to Jan 30? Action Ilsa to take both of these to the Management Committee for their input before our next meeting

3) Work through documentation and suggestions already made as a result of last year's Sub Committee Meetings

- a) **Reviewed the draft Objects** also checking against the feedback collected by Lynda at last year's General meeting 22 July, 2009
 - i) The Objects of ArtED

Communication

- Provide our membership with up to date information and guidance in the area of Art Education
- Regularly communicate in a variety of forms and methods throughout the year through the website, the discussion list, newsletters, publications, general meetings and social gatherings.
- Raise awareness of current trends in Visual Arts education and Arts practice.
- Facilitate networking through the sharing of resources and joint planning in the Visual Arts.
- Strengthen the Association's relationship with arts and education organisations eg ACARA, Curriculum Council, Public and Private school sector management, other professional associations, galleries, professional development providers and artists.
- Provide opportunities for interaction and exchange between members of the Association on a professional and social level.

Professional Development

Provide professional development for experienced, graduate and pre-service teachers including workshops, presentations, network opportunities, mentoring and support which reflect current pedagogy to promote quality learning and teaching.

Advocacy of the Visual Arts

The Association provides a forum to promote the value of art education and to raise the profile of Visual Arts in schools and the wider community.

b) Touched briefly on Membership and Partnerships

4 Next Meeting **Friday, 21 May 4.30 – 6.30pm at Pauline's**

Agenda to focus on Membership (Rules 5 – 10) including discussion on encouraging and managing Partnerships; Proxy voting for members unable to attend a General Meeting (including the AGM) esp. Country members (Rule 20); and Rules of Association (Rules 21 – 25)

5 Meeting Closed 6.10pm

To Do List Actions:

Who	Actions	By	Status
Pauline	Write up minutes and distribute	Asap by 6 May	
Pauline	Insert draft ideas into the Draft Model rules items 1 to 3 and post on the website for feedback from all interested members via yahoo list.	Asap by 10 May	
Pauline	Pull together any more ideas based on membership types,	For next meeting 21 May	
Ilsa	Explore information re drawing up of MoUs with a partnership member	For next meeting 21 May	
Ilsa	Present report at M/Com Mtg on 18 May Feedback by email to sub com members	18 May 20 May	

ArtEd Assoc WA Constitution Rewrite Sub Committee 2010

Convenor - Pauline O'Brien

Sub committee members: Ilsa Bennion, Ana Nail, Rachel Zimmerman
(maybe after July.

Management Committee contact 2010 - Ilsa Bennion

The current ARTED Constitution and Rules (1981) is online at

http://arted.org.au/about_files/art%20ed%20constitution_20080218110359.pdf

The DoCEP Model Rules are at

www.docep.wa.gov.au/ConsumerProtection/PDF/Associations/Inc_Assoc_Model_Rules.doc

Organisation and management of the rewrite of the Constitution

Outlines the role of the sub committee

- Set up the sub committee by invitation (personal and via the yahoo list) to people representing various sectors of the membership of the ArtED Assoc.
- Forward copies of current 1981 ArtEd Constitution and the DoCEP Model Rules as well as copies of other Constitutions we have already used as reference points to new sub committee members for pre reading prior to the first meeting which will review 2009 progress and help familiarise them with other texts.
- Call first meeting at a date, time, venue to
 - a. review progress so far
 - b. discuss draft suggestions for meetings, membership, mission statement and objects of the Association
 - c. identify next areas for fine tuning
 - d. allocate areas to members to research and draw up suggestions.
- Convenor to prepare a report after each meeting incorporating a summary of discussions / queries for tabling at the next Management Committee meeting.
- Ilsa Bennion to be our Constitution Rewrite Rep on the Management Committee to present and speak to such reports and in turn to communicate information from the Management Committee back to the Constitution Rewrite Sub committee.
- Forward minutes of all sub committee meetings to the President and Secretary.
- Post minutes of all sub committee meetings on the website, and
- Post sections of the draft version of the Constitution online as we create a draft form, requesting feedback via the yahoo discussion list from interested members as we make progress.
- Follow up sub com Meetings (4 – 6 expected to be needed) – work on further modifications of Model rules to better reflect the business of the ArtED Assoc of WA.
- Post completed draft version on the website for final comments.
- Seek legal advice re appropriateness of draft as per the DoCEP Model Rules format.
- Final Sub committee meeting to make any further adjustments incorporating feedback from legal representative, members and Management Committee.
- On an agreed date in Term 4 the President and Secretary will call a General Meeting (7 days notice) with an appropriate notice of motion to enable a quorum of members to pass the rule changes.
- Take the new Constitution to Special General Meeting for approval by members.
- Convenor to register change of Constitution with DoCEP within a month of acceptance by members.
- Convenor to manage placement of the new Constitution on the ArtED website.

PHOTOGRAPH

Photograph that best captures the acceptance and launch of the new Constitution – at the Special General Meeting. (including caption, correct attribution and copyright permissions cleared)

OVERVIEW

Please provide a brief overview or summary of the events undertaken during the year. (150-300 words)

- ❖ To be completed at the end of the year / once new constitution is accepted.

Proposed Timeline

Plan Constitution Sub committee meetings where possible prior to advertised M/Committee Meeting dates (see below) so that reports are current.

Semester 1: 15 April; 18 May; 22 June; July 15 **Semester 2:** dates TBA??

Term 1/2 - gather a sub committee

Term 2 - Focus on Rules 1-9; 20-25

2 meetings – **3 May** (for 18 May); **21 May** (for 22 June) review, finetune, identify more areas (NB: Pauline on LSL June 5 to July 14)

Term 3 - Focus on Rules 10-19

4 or more meetings to finalise draft version – post for member feedback – Dates TBA

Term 4 - Focus on approval and acceptance of our new Constitution and Rules

- Address feedback – incorporate into draft Constitution at one more meeting

- Seek legal advice on wording of constitution and rules

- Send email re finalised Draft Constitution via yahoo to all members along with

Secretary's notification of General Meeting with a motion the new Constitution and Rules be accepted. (EG for around Week 4?)

- Once the Constitution (including any modifications suggested at the General meeting) is accepted by the members, create a final version for submission to DoCEP.

- Once Constitution is formally receipted and accepted by DoCEP, place Constitution online as our current Constitution and Rules. This will need to have occurred prior to the notice of the 2011 AGM being published as it may impact on certain procedures.