



Constitution Rewrite Sub Committee Meeting
Thursday 19 October, 2010
Pauline's house, East Fremantle
10.30am - 1.30pm
AGENDA

Attendees Pauline, Ilsa,

Apologies Ana, Rachel

Meeting opened 10.30am

Minutes of Previous Meeting 30 September, 2010

1) **Acceptance** – previously approved by attendees before posting online

Business arising –

Worked through the written feedback sent by Ana via email

1) Work through documentation, suggestions and revisions

- a) Made a few minor changes we had picked up in the final review process – layout of membership types, changed Affiliate to Associate throughout document – a better definition fit of category.
- b) Double checked all forms
- c) Changed Constitution to all black and renamed as ArtED Constitution Final Draft.
- d) Composed a cover letter to send to all M/Com Members along with the final draft.

2) Next Meeting(s)

- a) Hopefully we will get to present major points at the General meeting on 8 November.

3) Meeting Closed 1.30pm

List Actions:

Pauline

- Get feedback on cover letter from Rachel and Ana.
- Send cover letter and final draft (all in black) to all management committee members.